Callaway County Ambulance District

311 Hickman Avenue
PO Box 246
Fulton, MO 65251
Voice (573) 642-7260
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NOTICE OF MEETING

Notice is hereby given that the Callaway County Ambulance District's Board of Directors will hold its regular monthly meeting on Tuesday, November 19, 2013 at 7:00 p.m., at Ambulance Station 1, 311 Hickman Avenue, Fulton, Missouri, and the tentative agenda for the meeting will be as follows:

CALL TO ORDER

1. Approval of the agenda

PUBLIC COMMENTS

Members of the public may comment here. Comments shall be no more than five (5) minutes in length.

REPORTS

1. Approval of the Minutes
2. Medical Director's Report
3. Financial Reports
4. Monthly Call Statistics

OLD BUSINESS

1. FY 2014 Budget

NEW BUSINESS

1. ASI Cafeteria Plan Changes
2. Employee Life Insurance Changes
3. Employee Pay Increase and Maximum Wage Rates
4. Rates for Service
5. FSH Contract

OLD BUSINESS (Continued)

1. Geo-Comm
    a. Status Update
2. Building Committee
    a. Status Update

Roll call vote to close the meeting, records, and vote of meeting to be held on Tuesday, November 19, 2013 at Ambulance Station 1, 311 Hickman Avenue, Fulton, Missouri said meeting for; review of sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected (RSMo 610.021 (12)) and for the discussion of individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment (RSMo 610.021 (13)).

Notice is additionally given that, assuming the vote on November 19, 2013 to have a closed meeting is in the affirmative, a closed meeting will be held on November 19, 2013 after 7:00 p.m. at Ambulance Station 1, 311 Hickman Avenue, Fulton, Missouri, and the agenda for the meeting will be as follows:

1. Call to order
2. Review of sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected (RSMo 610.021 (12)).

This notice was made available to requesting media on November 13, 2013 before 5:00 p.m., by email to the Fulton Sun and was posted on the notice board at the office of the Callaway County Ambulance District, a place easily accessible to the public and clearly designated for such postings, on November 13, 2013 before 5:00 p.m. by me,

Charles W. Anderson
Director

Callaway County Ambulance District
Board of Director's Meeting
October 15, 2013

Call to Order

The meeting was called to order by Chairman, Bill Crull, on October 15, 2013 at 7 p.m. in the meeting room at Station 1 in Fulton, Missouri.

Members Present

Bill Crull, Marilyn Macker, Chuck Baker, Mike Groves, John Brandt, Norman Forman

Others Present

Charles Anderson, Linda Ellis, Barbara Niblack

Approval of Agenda

John Brandt moved the agenda be approved. Mike Groves seconded the motion. Motion carried with all present voting yes.

Closed Session

John Brandt moved the board adjourn to closed session for the review of sealed proposals and related documents or any documents related to negotiated contract until a contract is executed, or all proposals are rejected (RSMo610.021 (12)). Norman Forman seconded the motion. Motion carried all voting yes by roll call vote.

The board met in closed session from 7:03 p.m. until 9:05 p.m.

Approval of Minutes

Mike Groves moved the minutes of the September 24, 2013 be approved. Chuck Baker seconded the motion. Motion carried with all present voting yes.

Medical Director's Report

Dr. Stevermer was not present. Charles Anderson presented the report. No problems were noted.

Financial Reports

The board reviewed financial reports for August 2013. Chuck Baker moved the financial reports be approved. John Brandt seconded the motion. Motion carried with all present voting yes.

Monthly Call Statistics

Charles Anderson presented the monthly call statistics report. Call volume continues to be higher than last year.

AED Request from Callaway Senior Center

A request from the Callaway Senior Center for an AED was reviewed. John Brandt moved the request be approved. Mike Groves seconded the motion. Motion carried with all present voting yes.

Vaccination Policy

The vaccination policy presented to the board has been reviewed and approved by Dr. Stevermer with one change. If an employee has a TB test at another place of employment, prove of that test will be accepted and an additional test will not be required.

Norman Forman moved the resolution to approve the vaccination policy be approved. Chuck Baker seconded the motion. Motion carried with all present voting yes.

Resolution to Approve Sick Time Policy Language Change

Charles requested a change in the sick time policy language to clarify when one employee may give away sick time to another employee. This is not a change in policy but a change in wording to clarify the current policy. Mike Groves moved the resolution be approved to change the sick time policy language. John Brandt seconded the motion. Motion carried with all present voting yes.

FY 2014 Budget

The first draft of the FY2014 budget was included in the board packet. The budget will be discussed at the November regular meeting and approval will be needed at the December meeting.

Adjournment

The meeting adjourned at 9:30 p.m.

Approved _____

_____, Chairman of the Board

Attest:

_____, Secretary to the Board

Callaway County Ambulance District
Board of Director's Meeting
October 16, 2013

Call to Order

The meeting was called to order by Chairman, Bill Crull, on October 15, 2013 at 7 p.m. in the meeting room at Station 1 in Fulton, Missouri.

Members Present

Bill Crull, Marilyn Macker, Chuck Baker, Mike Groves, John Brandt, Norman Forman

Others Present

Charles Anderson, Linda Ellis, Barbara Niblack

Marilyn Macker moved the board adjourn to closed session for the review of sealed proposals and related documents or any documents related to negotiated contract until a contract is executed, or all proposals are rejected (RSMo610.021 (12)). John Brandt seconded the motion. Motion carried all voting yes by roll call vote.

The board went into closed session at 7:00 p.m.

Adjournment

The board returned to open session and adjourned at 9:05 p.m.

Approved _____

_____, Chairman of the Board

Attest:

_____, Secretary to the Board

311 Hickman Avenue
P.O. Box 246
Fulton, MO 65251

Callaway County Ambulance District

Summary of Operations Report

November 19, 2013

Charles W. Anderson, Director

FY 2014 Budget

A copy of the proposed FY 2014 budget for you to review. I will make a presentation at the meeting.

ASI Cafeteria Plan (Flexible Spending Account)

As we approach the enrollment period for our Cafeteria Plan (flexible spending account), there are a couple of changes that I would like you to consider. The first is an increase in the maximum amount that an employee can deduct on a pre-tax basis for unreimbursed medical expenses from the current amount of $2,000 to the new amount of $2,500. The second is changing the plan to allow an employee to roll over to the following plan year up to $500 of unused unreimbursed medical expenses. This will require the approval of a resolution that allows me to sign the necessary plan documents from ASI to make these changes.

Employee Life Insurance Changes

As you requested, I have obtained pricing for increasing each full-time employee's life insurance benefit from the existing $20,000 to an amount equal to each employee's annual base salary. Based on our current employee census, this can be done for an annual premium of $4,957.44, which is approximately $2,200 more than we are currently paying for the existing life coverage. I recommend that you increase our employee life coverage as described above with an effective date of January 1, 2014. I will have the necessary resolution available for your approval at the meeting.

Employee Pay Increase and Maximum Wage Rates

The proposed FY 2014 budget includes a 3% pay increase, which is split equally between a cost of living adjustment and performance. The pay increase will need to be set at the November meeting so we can finalize the budget for your approval next month.

In addition to considering an employee pay increase, you must consider whether to increase the minimum and maximum pay rates for each position. We presently have three employees who are at the maximum pay level for their position. There are an additional five employees who will be effected by the maximum wage rate for their classification this year. The current minimum and maximum rates are summarized in the following table.

Position	Minimum Pay	Maximum Pay	Maximum Pay
		Hire Date Prior to 1-1-08	Hire Date On or After 1-1-08
EMT-Basic	$10.15 / hour	$14.86 / hour	$11.56 / hour
Paramedic	$13.53 / hour	$17.40 / hour	$17.40 / hour
Supervisor	$15.64 / hour	$21.78 / hour	$21.78 / hour
Assistant Director	$50,750 / year	$62,727 / year	$62,727 / year
Director	$60,900 / year	$73,182 / year	$73,182 / year
Business Office	$13.20 / hour	$24.05 / hour	$20.91 / hour

If you approve a pay increase, I recommend that you increase the minimum and maximum pay rates by the amount of such increase approved for a COLA. Raising the minimum starting pay necessary to ensure that our starting pay stays competitiveIn the case proposed above that amount would be 1.5%. The following table summarizes the minimum and maximum pay rates after the aforementioned increase.

Position	Minimum Pay	Maximum Pay	Maximum Pay
		Hire Date Prior to 1-1-08	Hire Date On or After 1-1-08
EMT-Basic	$10.30 / hour	$15.08 / hour	$11.73 / hour
Paramedic	$13.73/ hour	$17.66 / hour	$17.66 / hour
Supervisor	$15.87 / hour	$22.11 / hour	$22.11 / hour
Assistant Director	$51,511 / year	$63,668 / year	$63,668 / year
Director	$61,813 / year	$74,280 / year	$74,280 / year
Business Office	$13.40 / hour	$24.41 / hour	$21.22 / hour

I will have the necessary resolution available for your approval at the meeting.

Rates for Service

The proposed FY 2014 budget includes a 2% increase in our service rates as outlined in the following table.

Description	**Current**	**Proposed**
BLS Non-Emergency	$ 361.00	$ 368.00
BLS Emergency	$ 575.00	$ 587.00
ALS 1 Non-Emergency	$ 456.00	$ 465.00
ALS 1 Emergency	$ 680.00	$ 694.00
ALS 2	$ 984.00	$ 1,004.00
Specialty Care Transport	$ 1,163.00	$ 1,186.00
Treatment No-Transport Level 1	$ 161.00	$ 164.00
Treatment No-Transport Level 2	$ 680.00	$ 694.00
Mileage	$ 13.25	$ 13.52
Standby Service Level 1	$ 115.00	$ 117.00
Standby Service Level 2	$ 135.00	$ 138.00

The rates for service will need to be set at the November meeting so we can finalize the budget for your approval next month.

I will have the necessary resolution available for your approval at the meeting.

Fulton State Hospital Contract Renewal

Fulton State Hospital wants to renew their contract with us for 2014. The terms will be the same as before, with the exception of the rates for service if you approve an increase.

Geo-Comm

Geo-Comm is working with Callaway County's GIS person to finalize the updated map data. We are still not ready to close out the project just yet.

Building Committee

If you approve the architect contract, the building committee will meet with the selected firm on November 22 to discuss our thoughts, concerns, and ideas. The architect firm will then research different options and prepare 2 to 3 solutions for the building committee to consider. The building committee will choose the option they think would work the best, and the architect firm will meet with the board to discuss all of the options.

Closed Session

There will need to be a closed session to consider the contract with WSKF Architects. I have attached a copy of the proposed contract for Phase 1 of the building project. Their fees for this phase will be $19,100 plus expenses. I believe this is reasonable and would recommend that you approve a resolution authorizing me to sign the contract.

Also during the closed session, you will need to consider a letter from the District's training officer, Kelly Drennan (a copy of the letter is attached). In this letter, Kelly is asking for a pay raise beyond the annual raise paid by the District. Kelly cites her work in growing the training division and its ability to bring additional revenue to the District. In 2012, the training division had gross revenue of $32,771, and, in 2013 year to date, the training division had gross revenue of $40,770. Training and education expenses (not including the training officer's salary) for 2012 were $52,994, and, for 2013 year to date, training and education expenses are $31,521.

The training officer is classified as a shift supervisor on the District's pay scale, and Kelly is being paid appropriately based on that scale. Her current hourly wage is $17.83. Based on the 3% pay increase recommended in the budget, Kelly's hourly wage could be as high as $18.36.

In her letter, Kelly has asked for an hourly wage of $27.50 plus overtime as needed or an annual salary of $60,000. To support her argument, she provided the salary of training officers from the surrounding area.

With the proposed budget, I feel that Kelly's request is unreasonable, but, if you wanted to make a change in her salary, beyond the maximum amount for a shift supervisor, you would have to create a new classification for her position.

Finally, you will need to complete my performance evaluation and decide if you wish to give me a pay increase for 2014. I have enclosed the evaluation form that has been used in previous years.

Other Operational Information

- Call volume year to date through October is 4,000, which is 546 more than the same period in 2012. Average daily call volume for the period was 13.16. The no transport rate year to date is 33%. See the Monthly Call Statistics Report for more details.

- Sales tax collections year to date for 2013 are up $59,691.66 or 4.13% from the same period during 2012. See Comparison of Sales Tax Received report for more details.

- Our Sprinter chasses made it to Osage and our ambulances are being constructed at his time. Osage is still telling us that we should expect delivery in early January 2014.

- I have attached a copy of the Assistant Director's report and the Training Officer's report for your review.

Callaway County Ambulance District
Comparison of Sales Tax Received - 2013

	2007	2008	2009	2010	2011	2012	2013
January	$ 131,902.70	$ 124,571.67	$ 132,954.69	$ 124,375.93	$ 137,572.34	$ 139,712.33	$ 133,752.65
February	$ 113,562.42	$ 115,893.70	$ 97,388.93	$ 111,941.08	$ 117,439.78	$ 98,601.29	$ 101,880.35
March	$ 229,279.47	$ 155,914.39	$ 140,089.11	$ 120,472.35	$ 105,898.36	$ 146,267.12	$ 152,958.32
April	$ 170,640.74	$ 140,460.58	$ 135,124.75	$ 130,339.44	$ 148,486.74	$ 139,926.14	$ 132,899.11
May	$ 119,894.46	$ 98,895.20	$ 127,106.25	$ 122,857.52	$ 125,739.66	$ 103,737.80	$ 98,921.93
June	$ 229,426.77	$ 181,532.68	$ 151,756.36	$ 141,730.68	$ 155,326.83	$ 163,545.93	$ 171,658.72
July	$ 188,923.09	$ 170,407.29	$ 139,371.44	$ 164,082.46	$ 160,336.87	$ 139,212.86	$ 147,845.98
August	$ 109,898.03	$ 116,525.68	$ 108,670.46	$ 103,251.60	$ 97,757.67	$ 98,442.96	$ 105,669.40
September	$ 208,445.02	$ 185,772.56	$ 159,405.98	$ 174,663.72	$ 182,093.01	$ 183,228.54	$ 188,032.18
October	$ 144,000.86	$ 139,131.49	$ 121,492.03	$ 140,781.79	$ 133,045.80	$ 130,384.09	$ 143,435.50
November	$ 104,872.15	$ 117,317.33	$ 122,623.45	$ 102,834.77	$ 109,021.85	$ 100,529.85	$ 126,226.43
December	$ 176,493.47	$ 151,980.27	$ 139,498.01	$ 151,807.85	$ 159,648.53	$ 158,013.79	
	$ 1,927,339.18	$ 1,698,402.84	$ 1,575,481.46	$ 1,589,139.19	$ 1,632,367.44	$ 1,601,602.70	$ 1,503,280.57
	$ (220,480.28)						
	$ 1,706,858.90						

Avg Monthly Reciepts (2007)	$	160,611.60
Avg Monthly Reciepts (2007) Adjusted	$	142,238.24
Avg Monthly Receipts (2008)	$	141,533.57
Avg Monthly Receipts (2009)	$	131,290.12
Avg Monthly Receipts (2010)	$	132,428.27
Avg Monthly Receipts (2011)	$	136,030.62
Avg Monthly Receipts (2012)	$	133,466.89
Avg Monthly Receipts (2013)	$	136,661.87
Annual Average (07-12)	$	1,633,975.42

Difference 2013 v 2012 - YTD	$	59,691.66	4.13%

August 8, 2013

Charles Anderson, Director
CCAD Board of Directors
Callaway County Ambulance District
P.O. Box 246
Fulton, MO 65251

Prior to accepting the position of Training Officer in June, 2011, CCAD was holding one Emergency Medical Technician course per year that students were charged for, free First Responder Training for area fire departments and minimal in-house training.

Since I accepted the position, the training division has grown rapidly. There is now regular in-house training after every staff meeting, we hold skills labs on a regular basis. I have also written articles and tests for our on-line education system (Ninth Brain). First Responder Training is still currently done free of charge for area fire departments, however, I have contracted twice with Unilever Corporation in Jefferson City, MO in 2011 and 2013 for a total of four paid first responder courses for their employees, which they will continue year to year on an as needed basis. An EMT course was taught for Ameren UE employees and we continue to do yearly training for Ameren. Emergency Medical Technician courses are now taught twice yearly (spring and fall). We also hold one Paramedic program per year. CPR programs for area daycare's dental offices, County and City employees are now done as well. In addition American Heart ACLS, PALS, and PEARS courses have been done and will be offered twice yearly, not only to our employees but to outside agencies as well. All of these courses are income producing.

Not only have I grown the training division, but I also step-over to supervisor from time to time to cover shifts. More importantly I also take numerous phone calls from employees and prospective clients on my time off without pay in order to continue to grow our training division and obtain more clients.

I have been able to draw students not only from the local area, but from Jefferson City, California, Russellville, and Columbia as well. Partly due to the advertising we now do, but also from the professional relationships I have established over the past 20 years with departments in these locales.

I recently did a wage comparison for training officers in Missouri and the results were;

Cole County EMS: Base rate is 22.70 per hour with full benefits and the availability of overtime. This particular entity offers NO outside income producing courses. They only provide monthly in house employee education.

Marion County EMS: 53,000.00 per year plus a car and full benefits. The current training officer has offered NO income producing courses since taking the position in the spring of 2013. However,

according to the service Director John Nemes, when those classes are offered the training officer will also receive a percentage of tuition on top of his salary.

St. Mary's, St. Louis: 68,000.00 per year plus full benefits and there are NO income producing courses taught, the only courses are monthly training for area fire departments and ACLS and PALS in house.

Boone County Fire: 72,000.00 plus full benefits.

Based on what I have accomplished with the training division since June 2011, we have taken in over $72,000.00 gross, and have the potential to grow it further. I am therefore respectfully requesting an increase of my hourly salary to $27.50 per hour with overtime for training done in the evenings and on weekends and for calls received on my personal time or an annual salary of $60,000.00 per year.

Respectfully,

Kelly Drennan, Paramedic

November Operations Report
11-12-2013

We participated in the shop with a cop fundraiser at Wal-Mart which is the trick or trunk event for the kids. The downtown event was cancelled this year so we did not attend that.

The Ameren UE drill was cancelled last month due to the government shut down so we will do that event this month.

I would like to be able to get a count by the November Meeting of those of you and your spouses that will be attending the Employee Appreciation Dinner on December 5th. Social hour is at five and we eat at six, so please look at your schedules and let me know.

Charlie and I are still entering data into the Operative IQ program. Each item has to have various information added to the program, so it has been quite a chore to get all of this entered for each item. Hopefully we will have that going shortly.

We are currently obtaining all of the employee's immunization records so we can see who will need the various titers and vaccines.

End of year evaluations are starting at this time so the Supervisors and I will be working on those for the coming months.

Everything else seems to going well with no major problems.

This will conclude my November report.

Linda Ellis
Assistant Director

EDUCATION REPORT
NOVEMBER 12, 2013

EMT Class is going nicely – all students have above a passing average at this point, will take their National Registry practical exams December 28, 2013.

Paramedic class is progressing.

CPR taught for Braik Brothers Tree Service – Columbia.

CPR for Hogan Truck Leasing – Fulton.

CEU Articles for Ninth Brain have been/are being prepared.

Spoke with Children's Hospital in St. Louis, regarding their participation as a clinical site for paramedic students.....should have an answer within the next month.

Student Policy updated to reflect the vaccination policy.

2014 Employee classes scheduled to include ACLS, PALS, PEARS, PHTLS, AMLS and Several CPR classes.

Callaway County Ambulance District

September 2013

- Balance Sheet
- Income Statement
- Check Register
- Account Reconciliation for Checking/Sweep Account
- Capital Budget/Expenditures
- FRA (Federal Ambulance Reimbursement Allowance)
- Notes

(Unaudited-For Management Purposes Only)

Callaway County Ambulance District
Balance Sheet
September 30, 2013

ASSETS

Current Assets			
Petty Cash	115.00		
Checking/Sweep Account	1,251,984.29		
Certificate of Deposit	1,514,170.76		
Accounts Receivable	626,322.71		
Reserve for Doubtful Accounts	(197,667.61)		
Sales Tax Receivable	235,633.00		
Interest Receivable	0.00		
Prepaid Insurance	29,904.75		
Supplies Inventory	84,797.75		
Total Current Assets			3,545,260.65
Property and Equipment			
Renovations/Expand Station One	594,639.07		
Accum. Depr. - Station 1	(97,199.31)		
Renovation - Station 2	235,033.66		
Accum. Depr. - Station 2	(26,229.31)		
Construction - Station 3	171,037.66		
Accum. Depr. - Station 3	(28,930.89)		
Equipment Bldg Auxvasse	6,654.25		
Accum Depr-Equip Bldg Auxvasse	(824.67)		
Equipment	1,436,529.71		
Accum. Depr. - Equipment	(995,161.31)		
Office Furniture and Equipment	98,504.38		
Accum. Depr.-Office Furniture	(95,633.90)		
Building	222,202.47		
Accum. Depr. - Building	(222,202.47)		
Land	15,000.00		
Total Property and Equipment			1,313,419.34
Total Assets		$	4,858,679.99

LIABILITIES AND CAPITAL

Current Liabilities			
Accounts Payable	37,920.02		
Due from Payroll Deductions	(597.98)		
S.S. and Medicare Withholding	0.00		
S.S. and Medicare Accrued	0.00		
Unemployment Accrued	0.00		
Federal Income Tax	0.00		
Missouri Income Tax	630.00		
Accrued Payroll	62,952.07		
Accrued Paid Time Off	70,736.10		
Total Current Liabilities			171,640.21
Capital			
Retained Earnings	4,371,231.24		
Current Earnings	315,808.54		
Total Liabilities & Capital		$	4,858,679.99

Callaway County Ambulance District
Income Statement
For the Nine Months Ending September 30, 2013

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Operating Revenues						
Gross Patient Care Revenue	261,859.53	211,992.00	49,867.53	2,198,540.62	1,929,122.00	269,418.62
Non Allowed Charges	(95,038.39)	(59,358.00)	(35,680.39)	(651,803.25)	(540,154.00)	(111,649.25)
Special Trust Fund for Sales Tax	188,032.18	176,065.00	11,967.18	1,233,618.64	1,200,443.00	33,175.64
Misc Income	10,263.40	5,416.67	4,846.73	42,797.64	48,750.03	(5,952.39)
Total Operating Revenues	365,116.72	334,115.67	31,001.05	2,823,153.65	2,638,161.03	184,992.62
Operating Expenses						
Salaries	116,912.38	116,523.00	389.38	1,029,223.55	1,060,364.00	(31,140.45)
Payroll Taxes	8,200.27	9,438.00	(1,237.73)	80,615.61	85,890.00	(5,274.39)
Fringe Benefits	32,454.48	34,025.00	(1,570.52)	291,930.32	309,626.00	(17,695.68)
Administrative Supplies/Expenses	7,274.20	5,000.00	2,274.20	51,128.11	45,000.00	6,128.11
Travel	2,565.47	1,666.67	898.80	10,841.80	15,000.03	(4,158.23)
Grounds and Buildings	2,397.74	2,500.00	(102.26)	25,006.15	22,500.00	2,506.15
Utilities	1,855.53	1,964.58	(109.05)	17,981.83	17,681.22	300.61
Telephone	1,015.73	1,000.00	15.73	8,736.05	9,000.00	(263.95)
Insurance	9,637.63	12,685.00	(3,047.37)	123,799.78	164,250.00	(40,450.22)
Purchased Services	2,075.00	1,860.00	215.00	40,980.50	47,704.00	(6,723.50)
Communications	1,129.69	1,250.00	(120.31)	10,516.17	11,250.00	(733.83)
Uniforms	21.00	1,250.00	(1,229.00)	4,462.45	11,250.00	(6,787.55)
Medical Supplies	7,848.59	8,750.00	(901.41)	74,526.29	78,750.00	(4,223.71)
Vehicle Fuel	9,161.95	8,333.33	828.62	77,961.32	74,999.97	2,961.35
Vehicle & Equipment Maintenance	5,519.67	5,416.67	103.00	32,965.22	48,750.03	(15,784.81)
Election Expense	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)
Training and Education	1,710.50	4,333.33	(2,622.83)	31,520.66	38,999.97	(7,479.31)
Board Member Compensation	600.00	325.00	275.00	2,850.00	2,925.00	(75.00)
Bad Debt	35,605.62	36,039.00	(433.38)	379,241.26	327,950.00	51,291.26
TIF Payment	0.00	2,666.67	(2,666.67)	8,808.48	24,000.03	(15,191.55)
FRA Assessment	2,948.89	2,916.67	32.22	25,515.00	26,250.03	(735.03)
Depreciation	19,570.22	24,500.00	(4,929.78)	190,103.26	220,500.00	(30,396.74)
Total Operating Expenses	268,504.56	282,442.92	(13,938.36)	2,518,713.81	2,647,640.28	(128,926.47)
Operating Income (Loss)	96,612.16	51,672.75	44,939.41	304,439.84	(9,479.25)	313,919.09
Nonoperating Revenues (Expenses)						
Investment Income	521.41	1,333.33	(811.92)	8,339.95	11,999.97	(3,660.02)
Net Gain (Loss) Disposal of Assets	0.00	0.00	0.00	3,028.75	0.00	3,028.75
Total Nonoperating Revenue(Expenses)	521.41	1,333.33	(811.92)	11,368.70	11,999.97	(631.27)
Net Income	$ 97,133.57	$ 53,006.08	44,127.49	$ 315,808.54	$ 2,520.72	313,287.82

Callaway County Ambulance District
Check Register
For the Period From Sep 1, 2013 to Sep 30, 2013

Filter Criteria includes: 1) Accounts Payable only. Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
22512	9/5/13	A T & T Mobility	1020	377.33
22513	9/5/13	Ameritas Life Insurance Corp	1020	1,712.60
22514	9/5/13	Chuck Baker	1020	50.00
22515	9/5/13	Banner Fire Equipment, Inc	1020	95.92
22516	9/5/13	John Brandt	1020	50.00
22517	9/5/13	Callaway Community Hospital	1020	641.75
22518	9/5/13	Capital Diesel, L.L.C	1020	409.20
22519	9/5/13	William G Crull	1020	75.00
22520	9/5/13	Direct TV	1020	195.98
22521	9/5/13	Riley & Dunlap	1020	75.00
22522	9/5/13	Family Support Center	1020	227.08
22523	9/5/13	Norman D. Forman	1020	50.00
22524	9/5/13	Fulton Graphics	1020	265.15
22525	9/5/13	Fulton Farm and Auto	1020	210.62
22526	9/5/13	Fulton Ford	1020	228.60
22527	9/5/13	Mike Groves	1020	50.00
22528	9/5/13	Guardian	1020	232.94
22529	9/5/13	City of Holts Summit	1020	41.51
22530	9/5/13	Huber and Associates	1020	20,113.08
22531	9/5/13	Joe Machens	1020	200.97
22532	9/5/13	Village of Kingdom City	1020	27.30
22533	9/5/13	Marilyn Jo Macker	1020	50.00
22534	9/5/13	MCI	1020	41.66
22535	9/5/13	Midwest Paging	1020	6.25
22536	9/5/13	Missouri Criminal Records, LLC	1020	26.00
22537	9/5/13	Ninth Brain	1020	572.00
22538	9/5/13	Orkin Pest Control	1020	48.60
22539	9/5/13	RICOH USA, Inc.	1020	60.58
22540	9/5/13	Sam's Club	1020	135.00
22541	9/5/13	Shred-It	1020	37.00
22542	9/5/13	Socket	1020	851.61
22543	9/5/13	Stericycle	1020	1,053.64

Callaway County Ambulance District
Check Register
For the Period From Sep 1, 2013 to Sep 30, 2013

Filter Criteria includes: 1) Accounts Payable only. Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
22544	9/5/13	Verizon Wireless	1020	50.08
22545	9/5/13	Charles Anderson	1020	113.00
22546	9/25/13	A&W Communications	1020	247.50
22547	9/25/13	AFLAC	1020	176.78
22548	9/25/13	Airgas Mid America	1020	2,588.09
22549	9/25/13	Ameritas Life Insurance Corp	1020	1,791.90
22550	9/25/13	AT&T	1020	11.91
22551	9/25/13	Chuck Baker	1020	50.00
22552	9/25/13	Bound Tree Medical, LLC	1020	5,651.45
22553	9/25/13	VOID	1020	
22554	9/25/13	John Brandt	1020	50.00
22555	9/25/13	Butler Supply	1020	258.70
22556	9/25/13	Refund- Patient Account	1020	331.64
22557	9/25/13	Callaway Community Hospital	1020	50.00
22558	9/25/13	Charles Anderson	1020	515.54
22559	9/25/13	CenturyLink	1020	233.78
22560	9/25/13	William G Crull	1020	75.00
22561	9/25/13	Direct TV	1020	91.99
22562	9/25/13	Emergency Services Supply	1020	742.62
22563	9/25/13	EMS Professionals	1020	443.10
22564	9/25/13	Family Support Center	1020	227.08
22565	9/25/13	Fulton Graphics	1020	267.98
22566	9/25/13	Fulton Rotary Club	1020	65.00
22567	9/25/13	Mike Groves	1020	50.00
22568	9/25/13	Guardian	1020	232.94
22569	9/25/13	Huber and Associates	1020	3,840.15
22570	9/25/13	Joe Machens	1020	375.70
22571	9/25/13	Joshua Kelso	1020	150.00
22572	9/25/13	Liberty National	1020	750.76
22573	9/25/13	Marilyn Jo Macker	1020	50.00
22574	9/25/13	Orkin Pest Control	1020	66.12
22575	9/25/13	Red Cross Pharmacy, Inc.	1020	1,724.01

Callaway County Ambulance District
Check Register
For the Period From Sep 1, 2013 to Sep 30, 2013

Filter Criteria includes: 1) Accounts Payable only. Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
22576	9/25/13	Russ Automotive	1020	845.00
22577	9/25/13	Shred-It	1020	32.00
22578	9/25/13	Stanley Convergent Security Solutions	1020	113.61
22579	9/25/13	Staples	1020	122.46
22580	9/25/13	Sunrise Sign Company	1020	192.00
22581	9/25/13	Tow-Pro Inc	1020	239.00
22582	9/25/13	Truescape Landscaping LLC	1020	225.00
22583	9/25/13	St. Mary's Health Center	1020	38.50
DD12146	9/5/13	Allied Waste Services	1020	103.84
DD12147	9/5/13	AmerenUE	1020	257.15
DD12148	9/5/13	AT&T	1020	180.74
DD12149	9/5/13	Derek Back	1020	22.60
DD12150	9/5/13	Callaway Water District #1	1020	19.75
DD12151	9/5/13	City of Fulton	1020	957.15
DD12152	9/5/13	Fleetone LLC	1020	9,161.95
DD12153	9/5/13	Kingdom Telephone Company	1020	46.90
DD12154	9/5/13	LAGERS	1020	12,930.49
DD12155	9/5/13	Mastercard-Bank of Montreal	1020	3,430.27
DD12156	9/5/13	Missouri Consolidated Health Care Plan	1020	19,924.45
DD12157	9/5/13	Missouri Employers Mutual	1020	9,637.63
DD12158	9/5/13	Missouri Department of Revenue	1020	3,072.60
DD12159	9/5/13	Pitney Bowes Purchase Power	1020	53.74
DD12199	9/19/13	Jacquelyn Bowling	1020	200.00
DD12200	9/19/13	Charles Anderson	1020	214.70
DD12201	9/19/13	Dr. James Stevermer	1020	1,200.00
DD12243	9/26/13	Pitney Bowes Purchase Power	1020	500.00
DD12244	9/17/13	AmerenUE	1020	228.53
DD12251	9/25/13	Charter	1020	99.99
DD12260	9/25/13	LOGMEIN	1020	498.00
Total				**114,033.24**

Callaway County Ambulance District
Account Reconciliation
As of Sep 30, 2013
1020 - Checking/Sweep Account
Bank Statement Date: September 30, 2013

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance				1,127,521.21
Add: Cash Receipts				345,245.53
Less: Cash Disbursements				(186,126.30)
Add (Less) Other				(34,656.15)
Ending GL Balance				1,251,984.29
Ending Bank Balance				1,257,731.77
Add back deposits in transit				
	Sep 26, 2013		1,500.00	
Total deposits in transit				1,500.00
(Less) outstanding checks				
	Apr 18, 2013	22232	(229.32)	
	Sep 25, 2013	22546	(247.50)	
	Sep 25, 2013	22547	(176.78)	
	Sep 25, 2013	22548	(2,588.09)	
	Sep 25, 2013	22550	(11.91)	
	Sep 25, 2013	22551	(50.00)	
	Sep 25, 2013	22556	(331.64)	
	Sep 25, 2013	22559	(233.78)	
	Sep 25, 2013	22561	(91.99)	
	Sep 25, 2013	22562	(742.62)	
	Sep 25, 2013	22565	(267.98)	
	Sep 25, 2013	22566	(65.00)	
	Sep 25, 2013	22572	(750.76)	
	Sep 25, 2013	22576	(845.00)	
	Sep 25, 2013	22577	(32.00)	
	Sep 25, 2013	22578	(113.61)	
	Sep 25, 2013	22580	(192.00)	
	Sep 25, 2013	22581	(239.00)	
	Sep 25, 2013	22583	(38.50)	
Total outstanding checks				(7,247.48)
Add (Less) Other				
Total other				
Unreconciled difference				0.00
Ending GL Balance				1,251,984.29

Callaway County Ambulance District
FRA Report
For the Nine Months Ending September 30, 2013

	Current Month Actual	Year to Date Actual
FRA		
FRA Enhanced Payment	$ 16,536.42	$ 77,193.75
FRA Pooled Funds	(5,514.41)	(15,624.65)
Base Rate Increase From FRA	1,890.00	1,890.00
FRA Assessment	(2,734.00)	(24,606.00)
FRA Administrative Fee	(214.89)	(909.00)
Net FRA	9,963.12	37,944.10

FY 2013 Capital Budget/Expenditures

	Budgeted	Actual	
Ambulance	$ 135,000.00		
Ambulance Stretchers	$ 60,000.00		
Power Stair Chair Conversion	$ 15,000.00	$ 15,141.82	
Server Replacement	$ 15,000.00	$ 15,153.36	
Smart Board System for Classroom	$ 10,000.00		
Work Stations	$ 7,500.00	$ 3,918.20	
Cisco 881/Cisco Smart net		$ 2,562.33	
Radio System Upgrade		$ 117,000.00	(Budgeted in 2012, not completed until January 2013)
Operative IQ System		$ 3,000.00	
Total	$ 242,500.00	$ 156,775.71	

As of September 30, 2013

Callaway County Ambulance District

311 Hickman Avenue
PO Box 246
Fulton, MO 65251
Voice (573) 642-7260
Fax (573) 642-4069

2013 Notes to the Monthly Financial Statements

Notes to the September Financial Statements

Income Statement

Non-Allowed Charges have been discussed all year. They are once again higher than the monthly budgeted amount. This is directly related to the continued higher call volume.

Administrative Supplies/Expenses are $2,274 more than the monthly budgeted amount. Employee influenza vaccinations were purchased at a cost of $1,350 and the Annual Support/License Fee for Enterpol Mobile CAD was paid at a cost of $2,100.

Travel is $898 more than the monthly budgeted amount. The expenses for my MAA trip to Washington DC were paid in September.

Please see previous months' notes for concerns on any year to date overages.

Notes to the August Financial Statements

Balance Sheet

Accounts Receivable are $155,948 more than they were in July. There are several likely reasons for this increase. At the end of July, while Christi was on vacation, we completed a server upgrade, which included moving the patient accounts system to the new server. When a billing claim file is created, the software places it in a specific directory on the server. Each workstation that needs to have access to these files has a mapped network drive, and the mapping was changed to reflect the directory on the new server. Apparently, Christy was accessing the claim file directory using a different mapped path than the one which was updated. As this was unknown to the IT contractor when the upgrade was completed, the other mapped path was not changed. After the upgrade, Christi returned to work on July 29 and continued to use the same mapped path which meant that she was submitting the incorrect file each time.

The problem was discovered on August 21 or 22. Barbara found because the Medicaid EOB was full of duplicate rejections, but Christi discovered it that day also before Barbara could ask her about it. Christi said she discovered the error because she hadn't been paid for the big file she sent after her vacation. Once the error was discovered, we were able to update the mapped path that Christi was using to access the claim files.

As of today, October 11, 2013, we are still working to get some of these Medicare and Medicaid claims paid that were delayed due to this technical issue. I expect this issue to be resolved by the end of October.

Income Statement

Non-Allowed Charges are $44,771.67 less than the current month's budgeted amount, but they remain over budget year to date for the reasons provided in previous month's notes. This is directly related to the claim file submission issue that is describe above.

Salaries are $15,815.88 more the current month's budgeted amount due to two employees requesting a paid time off payout as permitted by our PTO policy and two full-time paramedics being off on sick leave for most of the month, which resulted in additional overtime to ensure coverage. This line item does remain $31,529.83 under budget year to date.

Fringe Benefits are $1,829.09 month than the current month's budgeted amount due to the increased payroll resulting in more money paid to LAGERS. This line item remains $16,125.16 under budget year to date.

Bad Debt is $23,362.91 more than the current month's budgeted amount. Bad debt was budgeted at 17% of budgeted gross patient care revenue. For August, bad debt is actually 23.9% of actual gross patient care revenue. Year to date bad debt is running 17.7% of actual gross patient care revenue. Bad debt is higher than the budgeted amount year to date because of the increased call volume and increased charges.

Notes to the July Financial Statements

Income Statement

Non-Allowed Charges (please see notes from June.)

Salaries remain significantly under the year to date budgeted amount due to the use of 2012 actual data, which contained the one-time paid time off payout, as the basis for the 2013 budget amount. If we had subtracted the one-time payout, this line item would be running even with the budgeted amount.

Fringe Benefits remain significantly under for the same reason as Salaries.

Vehicle Fuel is slightly over the year to date budgeted amount due increased costs and more miles driven.

Training and Education is over the monthly budgeted amount due to expenses associated with an in-house airway lab for all of the staff, tuition for sending paramedics to the cadaver lab in St. Louis, and our annual COAEMSP registration fees.

Notes to the June Financial Statements

Income Statement

Non-Allowed Charges remains higher than the budgeted amount due to higher call volume, sequestration, and an increase in the number of patients with Medicare as the primary payer from 44% to 49%. This line item was budgeted at 28% of the budgeted gross patient care revenue based on historical data available at the time.

Grounds and Buildings is $2,947 more than the monthly budgeted amount. During the month, we restocked our light bulbs, replaced the light fixture on the flag and sign at Station 1 and replaced the floor coverings in the crew office and supervisor office with an epoxy resin floor covering, and repaired a wall unit air conditioner in one of the offices.

Telephone is $401.92 more than the monthly budgeted amount, but remains under the year to date budgeted amount. The overage is a result of some additional overlap because of the switch from AT&T to Socket for our phone system.

Medical Supplies are $4,417.58 more than the monthly budgeted amount, but is only over the year to date budget amount by $434. This overage is a result of continued increased call volume and the need to purchase specialty needles for IO access and med port access.

Bad Debt remains higher than the monthly and year to date budgeted amount due to higher call volume. This line item was budgeted at 17% of gross patient care revenue based on historical data at the time. Currently, this line item is running at 16.9% of actual gross patient care revenue.

Notes to the May Financial Statements

Income Statement

Patient Care Revenue remains higher than the budgeted amount due to higher call volume.

Non-Allowed Charges are budgeted as a percentage of Patient Care Revenue, so with increased call volume comes increased non-allowed charges. Reductions in payments from Medicare as a result of the sequestration are also contributing to higher non-allowed charges.

Payroll Taxes are higher than the monthly budget amount due to having three payrolls in May. The salary line item is adjusted for accrued payroll dollars, but payroll taxes are not.

Fringe Benefits are higher than the monthly budget amount due to the three payrolls. This line is under for the year.

Administrative Supplies are higher than the monthly budget amount due to software support for our accounting software and the purchase of the new router for the internet connection failsafe at Station 1.

Travel expenses for May are higher than the monthly budget amount due to two employees attending the ABC conference in St. Louis. The line is under for the year.

Communications are higher than the monthly budget amount because we were billed for our initial three months of Socket phone service, plus we had to maintain an AT&T line at the 911 Center until Socket was able to resolve an issue with the seven digit emergency line. We also replaced the base radios at the outer stations.

Medical Supplies are higher than the monthly budget amount because of the increased monthly call volume. The line is under for the year.

TIF Payment is higher than the monthly budget amount because the City of Fulton billed us for the first four months of the year. The line is under for the year.

Notes to the April 2013 Financial Statements

Income Statement

Travel is $640.83 more than the monthly budgeted amount. This is related to travel expenses for two employees to attend the final week of the ASM program in Kansas City.

Grounds and Buildings is $4,026.27 more than the monthly budgeted amount. This month grounds and buildings included generator maintenance in the amount of $3,187.00 for all stations, HS garage door repairs in the amount of $347.24, and $556.50 for modification of the fire alarm lines at Station 1 so the alarm would work with the new phone system.

Notes to the March 2013 Financial Statements

Income Statement

Special Trust Fund for Sales Tax is $56,923.32 more than the budgeted amount. This does not mean that we are collecting more from sales tax. Our formula to calculate the budget amount is based off historical data and sometimes this leads to monthly amounts that are lower or higher than actual amounts received. This generally works itself during the course of the year.

There are no other items of significance to report.

Notes to the February 2013 Financial Statements

Balance Sheet

Liabilities and Capital – Accounts Payable is $151,479.30. This is significantly more than the usual amount because we received the invoice for the new radio system ($117,000) and it had not been paid as of the end of February.

Assets – Equipment has increased by $117,000 as a result of the new radio system being placed in service.

Income Statement

Gross Patient Care Revenue is $43,343.01 more than the monthly budgeted amount. The year to date actual amount is $73,046.38 more than the budgeted amount. This is a result of increased call volume.

Non Allowed Charges are $22,630.05 more than the monthly budgeted amount. The year to date actual amount is $32,511.31 more than the budgeted amount. This is a result of increased call volume.

Salaries are $6,197.38 more than the monthly budgeted amount. This is due to increased supervisor overtime to cover to ASM attendance and increased training overtime to teach First Responder Class for the fire protection districts in the county.

Administrative Supplies and Expenses are $1,352.25 less than the monthly budgeted amount. The year to date actual amount is still $7,497.23 more than the budgeted amount.

Purchased Services for February include legal fees for unemployment protest, and paramedic student class withdrawal dispute in addition to Dr. Stevermer monthly fee.

Training and Education an expense for training room storage cabinets. The year to date actual amount is less than the budgeted amount.

Bad Debt is $10,979.24 less than the monthly budgeted amount. The year to date actual amount is still $15,873.53 more than budgeted amount.

Our current month's net income was budgeted at $4,561.08, but we had actual net income of $36,051.69 for the month of February. Year to date through February we budgeted to have net income of ($57,202.84), but we actually have net income year to date through February of $3,653.69, giving us a positive variance of $60,856.53.

Notes to the January 2013 Financial Statements

Gross Patient Care Revenue is $29,703.37 more than the year to date budgeted amount. This is a result of increased call volume.

Non Allowed Charges are $9,881.26 more than the year to date budgeted amount. This is a result of increased call volume.

Remember our monthly budget amounts are generally determined by dividing the total annual expenses in a line item by 12, which sometimes results in months where there is a line item over budget. It should even out as the year moves forward.

Administrative Supplies and Expense is $8,849.48 more than the year to date budgeted amount. We paid for our annual maintenance agreement with Tritech (billing and patient reporting software) in January. The amount was $9,763.24, and this is a budgeted expense.

Grounds and Buildings is $860.00 more than the year to date budgeted amount. We paid the annual Kingdom City lease for $1,000.

Bad Debt is $26,852.67 more than the budgeted amount. We did not do a write off in December, so January's write off was more than what we would usually expect see here.

Callaway County Ambulance District

Monthly Call Statistics - 2013

Monthly Call Statistics - 2013
Call-Transport Type

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	YTD Total	All Responses
Station 1														**1998**
Emergency Response	**169**	**152**	**161**	**166**	**149**	**177**	**169**	**175**	**180**	**158**	**0**	**0**	**1656**	
Routine Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
Urgent Transport	111	114	123	111	96	115	111	108	114	103	0	0	1106	
Life-Threatening Transport	2	5	1	0	2	2	1	1	0	0	0	0	14	
No-Transport	56	33	37	55	51	60	57	66	66	55	0	0	536	
Non-Emergency Response	**24**	**25**	**22**	**30**	**30**	**49**	**28**	**34**	**53**	**47**	**0**	**0**	**342**	
Routine Transport	24	24	22	30	27	39	23	28	29	31	0	0	277	
Urgent Transport	0	1	0	0	1	0	1	1	0	0	0	0	4	
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
No-Transport	0	0	0	0	2	10	4	5	24	16	0	0	61	
Station 2														**932**
Emergency Response	**92**	**72**	**88**	**91**	**101**	**88**	**82**	**94**	**99**	**88**	**0**	**0**	**895**	
Routine Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
Urgent Transport	61	48	61	56	62	58	51	59	68	47	0	0	571	
Life-Threatening Transport	0	1	1	1	0	1	2	0	0	0	0	0	6	
No-Transport	31	23	26	34	39	29	29	35	31	41	0	0	318	
Non-Emergency Response	**2**	**6**	**1**	**4**	**5**	**7**	**3**	**3**	**4**	**2**	**0**	**0**	**37**	
Routine Transport	2	6	1	3	5	6	3	3	4	1	0	0	34	
Urgent Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
No-Transport	0	0	0	1	0	1	0	0	0	1	0	0	3	
Station 3														**1070**
Emergency Response	**95**	**87**	**77**	**88**	**108**	**110**	**103**	**103**	**106**	**106**	**0**	**0**	**983**	
Routine Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
Urgent Transport	64	55	49	59	56	72	47	61	48	57	0	0	568	
Life-Threatening Transport	1	1	0	0	1	0	1	2	1	0	0	0	7	
No-Transport	30	31	28	29	51	38	55	40	57	49	0	0	408	
Non-Emergency Response	**6**	**13**	**12**	**2**	**6**	**6**	**10**	**10**	**11**	**11**	**0**	**0**	**87**	
Routine Transport	6	13	12	2	6	6	10	8	10	11	0	0	84	
Urgent Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	
No-Transport	0	0	0	0	0	0	0	2	1	0	0	0	3	
Monthly Total (All Stations)	***388***	***355***	***361***	***381***	***399***	***437***	***395***	***419***	***453***	***412***	***0***	***0***	***4000***	
Average Calls Per Day	12.52	11.45	11.65	12.70	12.87	14.57	12.74	13.52	15.10	13.29	0.00	0.00	13.16	
												Last YTD	3454	
												Variance	546	
											Emergency Total		3534	
											Non-Emergency Total		466	

Monthly Call Statistics - 2013
Destination

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	%	YTD Total
Hospital Destinations														
Audrain Medical Center	7	6	6	7	11	9	5	12	6	5			3%	74
Boone Hospital	60	50	47	35	37	55	29	32	48	45			16%	438
Callaway Community Hospital	55	67	68	62	48	65	52	52	41	44			21%	554
Capital Region Medical Center	23	24	35	27	33	34	22	19	26	23			10%	266
Women and Children's Hospital	11	13	4	11	12	11	5	8	15	6			4%	96
St. Mary's Health Center	38	30	36	39	43	37	44	44	43	39			15%	393
University Hospital	68	68	67	72	65	80	83	98	87	77			29%	765
VA Hospital	3	2	1	3	4	2	3		2	1			1%	21
Nursing Home Destinations														
Fulton Manor	0	1	0	0	0	0	0	0	0	0				1
Fulton Nursing & Rehab	0	1	2	1	0	2	0	0	1	0				7
Presbyterian Manor	0	0	1	0	0	2	2	0	0	0				5
Riverview Nursing Center	0	0	0	0	0	0	0	0	1	0				1
Residential Care Facilities														0
Bristol Manor	0	0	0	0	0	0	0	0	0	0				0
Churchill Terrace	0	0	0	0	0	0	0	0	0	0				0
Fulton Residential Care	0	0	0	0	0	0	0	0	0	0				0
Jefferson Lodge	0	0	0	0	0	0	0	0	0	0				0
Summit Villa Life Care	0	0	0	0	0	0	0	0	0	0				0
Other Destinations	0	0	0	0	0	0	0	0	0	0				0
Aurther Center	0	0	0	0	0	0	0	0	0	0				0
FRDC	0	0	0	0	0	0	0	0	0	2				2
Fulton State Hospital	0	0	0	0	0	0	0	0	0	1				1
Helicopter - Scene Flight	1	2	2	1	1	0	1	4	3	2				17
Mid Mo Mental Health	0	0	0	0	0	0	0	0	0	0				0
Other	6	3	0	4	0	2	2	5	3	6				31
Private Residence	0	0	0	0	0	1	0	0	0	0				1
None	116	88	92	119	145	137	147	145	177	161			33%	1327
Total	388	355	361	381	399	437	395	419	453	412	0	0		4000
Diverted from Original Destination	3	2	2	1	4	6	3	4	2	6				33
Transfers from CCH	31	28	35	36	38	47	35	40	40	38				368

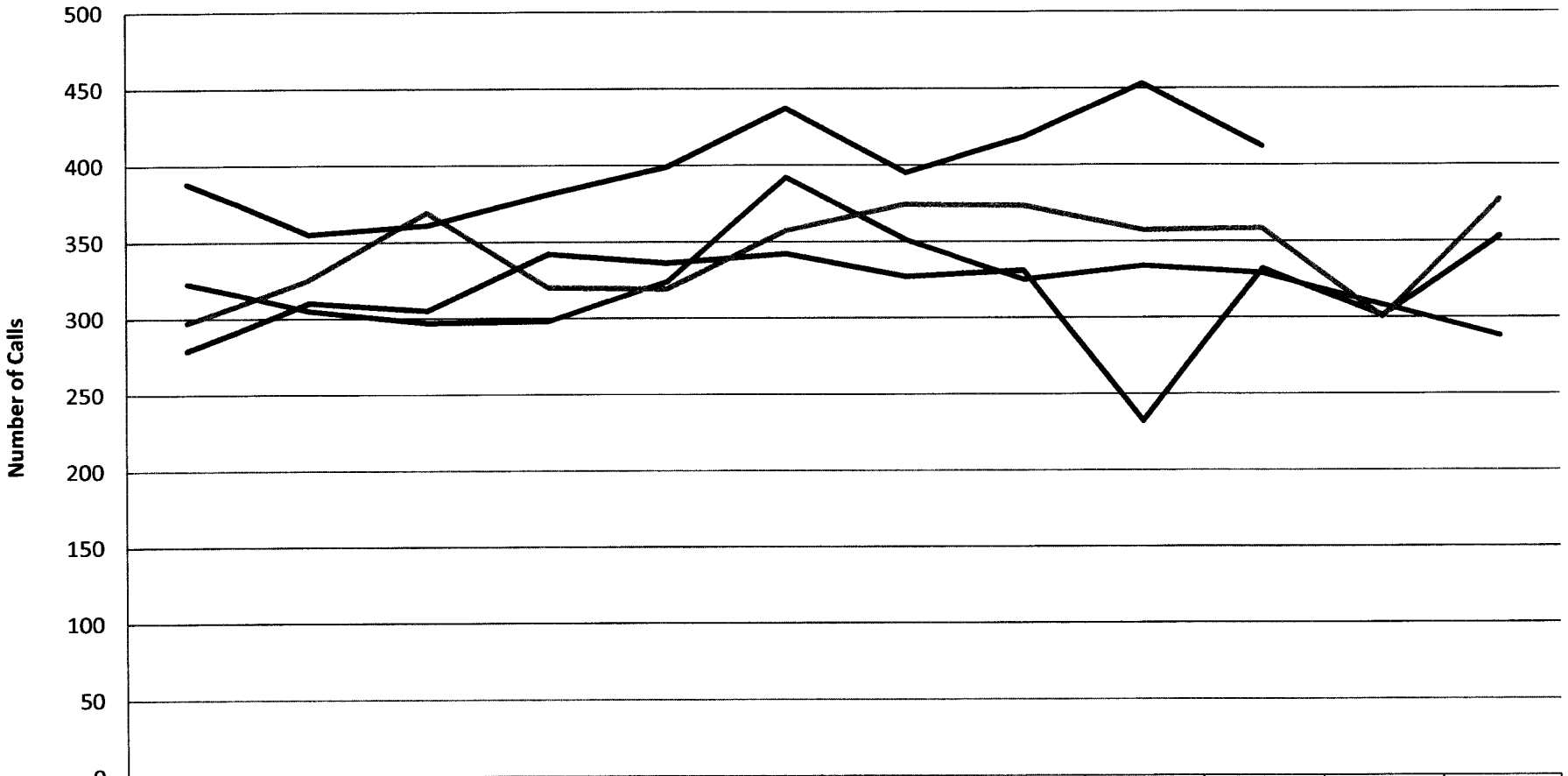
Monthly Call Statistics - 2013
Nature of Call

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	YTD Total	Percent
Abdominal Pain/Problems	15	23	15	23	15	9	16	14	11	14			155	3.88%
Airway obstruction	1	1	0	0	2	1	1	0	2	0			8	0.20%
Allergic reaction	0	0	1	3	3	3	3	7	3	1			24	0.60%
Altered level of conciousness	4	10	5	6	8	5	10	2	1	6			57	1.43%
Behavioral/Psychiatric	22	13	21	28	22	34	18	26	24	40			248	6.20%
Cardiac arrest	6	13	3	4	10	9	9	8	6	3			71	1.78%
Cardiac rhythm disturbance	4	6	3	2	1	3	1	3	3	3			29	0.73%
Chest pain/discomfort	29	25	31	34	28	36	43	42	37	21			326	8.15%
Diabetic symptoms	15	6	11	8	10	11	5	11	14	7			98	2.45%
Hyperthermia	0	0	0	0	1	0	1	0	2	0			4	0.10%
Hypothermia	0	0	0	0	0	0	0	0	0	0			0	0.00%
Hypovolemia/shock	0	0	0	1	0	0	1	0	0	0			2	0.05%
Inhalation injury	0	0	0	0	0	0	0	0	0	0			0	0.00%
Other	76	96	82	80	99	113	91	103	112	91			943	23.58%
Poisoning/drug ingestion	15	7	8	11	10	9	6	11	5	12			94	2.35%
Pregnancy/OB delivery	2	5	4	5	2	3	1	1	1	2			26	0.65%
Respiratory arrest	1	1	0	0	0	0	0	1	0	1			4	0.10%
Respiratory distress	58	45	26	39	30	40	30	33	23	25			349	8.73%
Seizure	13	11	12	8	11	15	18	24	20	18			150	3.75%
Smoke inhalation	0	0	1	0	0	0	0	0	1	0			2	0.05%
Standby, Fire	9	8	10	9	8	11	14	6	9	10			94	2.35%
Standby, Other	0	0	0	0	2	9	3	7	21	16			58	1.45%
Stroke/CVA	9	2	8	2	3	5	6	3	8	8			54	1.35%
Syncope/fainting	13	11	17	6	14	17	13	10	15	6			122	3.05%
Trauma, Fall	32	24	43	34	45	40	34	35	38	32			357	8.93%
Trauma, MVA	46	31	36	49	40	40	47	45	60	73			467	11.68%
Trauma, Other	13	16	22	26	29	20	24	25	33	18			226	5.65%
Unknown	5	1	2	2	5	3	0	1	4	5			28	0.70%
Vaginal hemorrhage	0	0	0	1	1	1	0	1	0	0			4	0.10%
Monthly Total	388	355	361	381	399	437	395	419	453	412	0	0	4000	

Monthly Call Statisitcs - 2013 Call Worksheet

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13
Medic 2												
Emergency Response	**163**	**147**	**154**	**163**	**146**	**171**	**166**	**171**	**170**	**155**	**0**	**0**
Routine Transport	0	0	0	0	0	0	0	0	0	0		
Urgent Transport	105	109	118	109	95	112	111	105	107	101		
Life-Threatening Transport	2	5	1	0	2	2	1	1	0	0		
No-Transport	56	33	35	54	49	57	54	65	63	54		
Non-Emergency Response	**21**	**23**	**22**	**29**	**28**	**39**	**23**	**27**	**34**	**31**	**0**	**0**
Routine Transport	21	22	22	29	26	38	22	26	29	30		
Urgent Transport	0	1	0	0	1	0	1	1	0	0		
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0		
No-Transport	0	0	0	0	1	1	0	0	5	1		
Medic 3												
Emergency Response	**4**	**4**	**7**	**3**	**3**	**3**	**3**	**4**	**6**	**2**	**0**	**0**
Routine Transport	0	0	0	0	0	0	0	0	0	0		
Urgent Transport	4	4	5	2	1	2	0	3	3	2		
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0		
No-Transport	0	0	2	1	2	1	3	1	3	0		
Non-Emergency Response	**3**	**2**	**0**	**1**	**1**	**4**	**3**	**4**	**9**	**12**	**0**	**0**
Routine Transport	3	2	0	1	0	1	0	2	0	1		
Urgent Transport	0	0	0	0	0	0	0	0	0	0		
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0		
No-Transport	0	0	0	0	1	3	3	2	9	11		
Medic 4												
Emergency Response	**92**	**72**	**88**	**91**	**101**	**88**	**82**	**94**	**99**	**88**	**0**	**0**
Routine Transport	0	0	0	0	0	0	0	0	0	0		
Urgent Transport	61	48	61	56	62	58	51	59	68	47		
Life-Threatening Transport	0	1	1	1	0	1	2	0	0	0		
No-Transport	31	23	26	34	39	29	29	35	31	41		
Non-Emergency Response	**2**	**6**	**1**	**4**	**5**	**7**	**3**	**3**	**4**	**2**	**0**	**0**
Routine Transport	2	6	1	3	5	6	3	3	4	1		
Urgent Transport	0	0	0	0	0	0	0	0	0	0		
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0		
No-Transport	0	0	0	1	0	1	0	0	0	1		
Medic 5												
Emergency Response	**95**	**87**	**77**	**88**	**108**	**110**	**103**	**103**	**106**	**106**	**0**	**0**
Routine Transport	0	0	0	0	0	0	0	0	0	0		
Urgent Transport	64	55	49	59	56	72	47	61	48	57		
Life-Threatening Transport	1	1	0	0	1	0	1	2	1	0		
No-Transport	30	31	28	29	51	38	55	40	57	49		
Non-Emergency Response	**6**	**13**	**12**	**2**	**6**	**6**	**10**	**10**	**11**	**11**	**0**	**0**
Routine Transport	6	13	12	2	6	6	10	8	10	11		
Urgent Transport	0	0	0	0	0	0	0	0	0	0		
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0		
No-Transport	0	0	0	0	0	0	0	2	1	0		
Medic 6												
Emergency Response	**0**	**0**	**0**	**0**	**0**	**3**	**0**	**0**	**4**	**1**	**0**	**0**
Routine Transport	0	0	0	0	0	0	0	0	0	0		
Urgent Transport	0	0	0	0	0	1	0	0	4	0		
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0		
No-Transport	0	0	0	0	0	2	0	0	0	1		
Non-Emergency Response	**0**	**0**	**0**	**0**	**1**	**6**	**2**	**3**	**10**	**4**	**0**	**0**
Routine Transport	0	0	0	0	1	0	1	0	0	0		
Urgent Transport	0	0	0	0	0	0	0	0	0	0		
Life-Threatening Transport	0	0	0	0	0	0	0	0	0	0		
No-Transport	0	0	0	0	0	6	1	3	10	4		

Monthly Call Volume Comparison



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2010	279	310	305	342	336	342	327	331	232	332	301	353
2011	323	305	297	298	324	392	351	325	334	329	308	288
2012	297	325	369	320	319	357	374	373	357	358	300	377
2013	388	355	361	381	399	437	395	418	453	412		

311 Hickman Avenue
P.O. Box 246
Fulton, MO 65251

Callaway County Ambulance District

Operating Budget, FY 2014 (DRAFT)

Charles W. Anderson, Director

2013 Projected Year End Worksheet

	Actual January-13	Actual February-13	Actual March-13	Actual April-13	Actual May-13	Actual June-13	Actual July-13	Actual August-13	Actual September-13	Projected October-13	Projected November-13	Projected December-13	Projected FY 2013	Budget FY 2013	Difference
OPERATING REVENUE															
Cash Balance Carried Forward	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0	$0.00
Gross Patient Care Revenue	$248,758.37	$241,202.01	$236,671.02	$233,162.40	$226,493.18	$274,559.09	$222,985.83	$252,849.19	$261,859.53	$235,577.88	$228,000.00	$235,296.00	$2,897,414.50	$2,579,230	$318,184.50
Non-Allowed Charges	($71,217.26)	($78,030.05)	($90,592.69)	($70,234.51)	($79,380.12)	($62,507.99)	($88,237.91)	($16,564.33)	($95,038.39)	($93,991.15)	($69,198.00)	($72,152.00)	($887,144.40)	($722,184)	($164,960.40)
Property Tax	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0	$0.00
Sales Tax	$133,752.65	$101,880.35	$152,958.32	$132,899.11	$98,921.93	$171,658.72	$147,845.98	$105,669.40	$188,032.18	$143,435.50	$126,226.43	$140,423.00	$1,643,703.57	$1,600,590	$43,113.57
Misc Income	$3,923.80	$7,579.93	$1,934.19	$6,840.67	$2,683.89	$2,620.79	$1,682.33	$5,268.64	$10,263.40	$6,260.77	$2,000.00	$2,000.00	$53,058.41	$65,000	($11,941.59)
Total Operating Revenues	$315,217.56	$272,632.24	$300,970.84	$302,667.67	$248,718.88	$386,330.61	$284,276.23	$347,222.90	$365,116.72	$291,283.00	$287,028.43	$305,567.00	$3,707,032.08	$3,522,636	$184,396.08
OPERATING EXPENSES															
Wages	$107,278.25	$114,952.38	$119,107.79	$114,700.99	$110,698.49	$109,423.04	$99,927.35	$136,222.88	$116,912.38	$110,656.55	$113,398.00	$117,398.00	$1,370,676.10	$1,417,701	($47,024.90)
Payroll Tax	$9,011.38	$9,000.81	$9,277.56	$8,748.21	$12,204.24	$8,076.67	$8,651.52	$7,444.95	$8,200.27	$11,764.22	$8,957.00	$8,957.00	$110,293.83	$114,834	($4,540.17)
Fringe Benefits	$29,703.21	$30,497.27	$30,533.46	$30,976.47	$36,546.10	$31,575.48	$32,655.76	$36,988.09	$32,454.48	$36,394.06	$32,436.00	$32,436.00	$393,196.38	$413,969	($20,772.62)
Admin. Supplies/Expense	$13,849.48	$3,865.75	$3,430.82	$3,413.02	$6,806.73	$3,375.93	$3,947.17	$5,112.51	$7,274.20	$4,476.00	$5,549.00	$7,549.00	$68,649.61	$60,000	$8,649.61
Travel	$238.81	$2,111.64	$63.85	$2,307.50	$2,078.05	$566.87	$513.56	$396.05	$2,565.47	$1,030.00	$500.00	$500.00	$12,871.80	$20,000	($7,128.20)
Grounds/Buildings	$3,360.41	$1,834.66	$1,636.85	$6,526.27	$810.96	$5,447.26	$1,450.44	$1,541.56	$2,397.74	$3,100.00	$2,562.00	$2,562.00	$33,230.15	$30,000	$3,230.15
Utilities	$1,839.53	$2,256.75	$2,096.46	$2,086.61	$1,822.30	$1,901.50	$1,980.10	$2,143.05	$1,855.53	$2,272.46	$1,973.00	$1,973.00	$24,200.29	$23,575	$625.29
Telephone	$941.29	$1,005.09	$747.36	$363.62	$1,081.25	$1,401.92	$1,086.83	$1,092.96	$1,015.73	$1,084.28	$1,100.00	$1,100.00	$12,020.33	$12,000	$20.33
Insurance	$59,303.85	$0.00	$13,838.95	$50.00	$11,086.69	$9,637.64	$9,637.64	$10,607.38	$9,637.63	$11,133.63	$11,000.00	$11,000.00	$156,933.41	$189,620	($32,686.59)
Purchase Services	$9,288.50	$2,255.00	$1,300.00	$9,268.50	$5,000.00	$1,350.00	$9,168.50	$1,275.00	$2,075.00	$9,118.50	$2,100.00	$2,100.00	$54,299.00	$62,022	($7,723.00)
Communications	$651.27	$819.16	$882.51	$1,082.95	$3,526.35	$797.21	$870.34	$756.69	$1,129.69	$801.25	$1,125.00	$1,125.00	$13,567.42	$15,000	($1,432.58)
Uniforms	$1,395.78	$800.50	$211.37	$698.14	$283.17	$346.15	$610.42	$95.92	$21.00	$237.81	$1,000.00	$1,000.00	$6,700.26	$15,000	($8,299.74)
Medical Supplies	$9,162.22	$7,087.57	$6,876.43	$5,997.33	$10,643.81	$13,167.58	$9,308.46	$4,434.30	$7,848.59	$5,794.45	$8,010.00	$8,010.00	$96,340.74	$105,000	($8,659.26)
Vehicle Fuel	$8,343.03	$8,589.30	$8,275.39	$8,160.40	$8,442.76	$8,576.90	$9,797.60	$8,613.99	$9,161.95	$9,336.96	$9,500.00	$9,500.00	$106,298.28	$100,000	$6,298.28
Vehicle and Equipment Maintenance	$5,274.92	$1,326.94	$2,666.98	$3,580.11	$3,537.03	$2,999.55	$3,365.26	$4,694.76	$5,519.67	$4,647.40	$3,500.00	$3,500.00	$44,612.62	$65,000	($20,387.38)
Election Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000	($5,000.00)
Training/Education	$1,467.30	$5,149.47	$4,079.01	$1,157.00	$2,079.60	$3,515.74	$6,880.28	$5,481.76	$1,710.50	$6,100.00	$3,200.00	$3,200.00	$44,020.66	$52,000	($7,979.34)
Board Member Compensation	$275.00	$225.00	$325.00	$275.00	$275.00	$275.00	$275.00	$325.00	$600.00	$650.00	$325.00	$325.00	$4,150.00	$3,900	$250.00
Bad Debt	$64,089.67	$22,656.86	$32,248.57	$36,682.04	$45,982.95	$46,504.46	$34,868.18	$60,602.91	$35,605.62	$38,411.06	$50,000.00	$50,000.00	$517,652.32	$438,469.00	$79,183.32
TIF Payment	$0.00	$0.00	$0.00	$0.00	$8,808.48	$0.00	$0.00	$0.00	$0.00	$12,920.05	$0.00	$10,000.00	$31,728.53	$32,000.00	($271.47)
FRA Assessment	$2,808.09	$2,819.05	$2,850.54	$2,824.47	$2,826.47	$2,807.29	$2,852.22	$2,777.98	$2,948.89	$3,561.16	$3,000.00	$3,000.00	$35,076.16	$35,000.00	$76.16
Depreciation	$19,885.71	$19,885.86	$21,835.81	$21,835.72	$22,088.12	$22,000.14	$21,801.21	$21,200.47	$19,570.22	$19,570.22	$20,000.00	$20,000.00	$249,673.48	$294,000	($44,326.52)
Total Operating Expense	$348,167.70	$237,139.06	$262,284.71	$260,734.35	$296,628.55	$273,746.33	$259,647.84	$311,808.21	$268,504.56	$293,060.06	$279,235.00	$295,235.00	$3,386,191.37	$3,504,090.00	($117,898.63)
NON-OPERATING INCOME (LOSS)															
Interest Income	$552.14	$493.51	$519.33	$574.89	$554.76	$522.82	$1,821.96	$2,779.13	$521.41	$2,545.07	$525.00	$525.00	$11,935.02	$16,000.00	($4,064.98)
Gain (Loss) on Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,028.75	$0.00	$0.00	$0.00	$0.00	$0.00	$3,028.75	$0.00	$3,028.75
Non-Operating Revene (Loss)	$552.14	$493.51	$519.33	$574.89	$554.76	$522.82	$4,850.71	$2,779.13	$521.41	$2,545.07	$525.00	$525.00	$14,963.77	$16,000.00	($1,036.23)
Net-Income (Loss)	(32,398.00)	35,986.69	39,205.46	42,508.21	(47,354.91)	113,107.10	29,479.10	38,193.82	97,133.57	768.01	8,318.43	10,857.00	335,804.48	34,546.00	301,258.48

Draft

FY 2014 Budget Worksheet

	January-14	February-14	March-14	April-14	May-14	June-14	July-14	August-14	September-14	October-14	November-14	December-14	FY 2014
REVENUE													
Gross Patient Care Rev	$234,497	$211,804	$234,497	$226,933	$234,497	$226,933	$234,497	$234,497	$226,933	$234,497	$226,933	$234,497	$2,761,018
Non-Allowed Charges	($71,522)	($64,600)	($71,522)	($69,215)	($71,522)	($69,215)	($71,522)	($71,522)	($69,215)	($71,522)	($69,215)	($71,522)	($842,110)
Property Tax	$5,868	$5,868	$5,868	$0	$0	$0	$0	$0	$0	$0	$0	$0	$17,604
Sales Tax	$115,059	$115,059	$147,933	$131,496	$98,622	$180,807	$164,370	$115,059	$180,807	$131,496	$115,059	$147,933	$1,643,704
Misc. Income	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$32,000
Total Operating Revenue	$286,570	$270,798	$319,444	$291,881	$264,265	$341,193	$330,013	$280,702	$341,193	$297,139	$275,444	$313,576	$3,612,215
OPERATING EXPENSES													
Wages	$119,906	$108,302	$119,906	$116,038	$119,906	$116,038	$119,906	$119,906	$116,038	$119,906	$116,038	$119,906	$1,411,796
Payroll Tax	$9,592	$8,664	$9,592	$9,283	$9,592	$9,283	$9,592	$9,592	$9,283	$9,592	$9,283	$9,592	$112,944
Fringe Benefits	$34,333	$34,333	$34,333	$34,333	$34,333	$34,333	$34,333	$34,333	$34,333	$34,333	$34,333	$34,333	$412,000
Admin. Supplies/Expense	$15,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$70,000
Travel	$1,667	$1,667	$1,667	$1,667	$1,667	$1,667	$1,667	$1,667	$1,667	$1,667	$1,667	$1,667	$20,000
Grounds/Buildings	$3,333	$3,333	$3,333	$3,333	$3,333	$3,333	$3,333	$3,333	$3,333	$3,333	$3,333	$3,333	$40,000
Utilities	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$28,800
Telephone	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$12,000
Insurance	$66,590	$2,000	$2,000	$15,000	$11,000	$11,000	$11,000	$11,000	$11,000	$11,000	$11,000	$11,000	$173,590
Purchase Services	$9,719	$26,800	$1,800	$9,719	$6,000	$1,800	$9,719	$1,800	$1,800	$9,719	$1,800	$2,800	$83,474
Communications	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$15,000
Uniforms	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$15,000
Medical Supplies	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750	$105,000
Vehicle Fuel	$7,167	$7,167	$7,167	$7,167	$7,167	$7,167	$7,167	$7,167	$7,167	$7,167	$7,167	$7,167	$86,000
Vehicle and Equipment Maintenance	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$60,000
Election Expense	$0	$0	$0	$5,000	$0	$0	$0	$0	$0	$0	$0	$0	$5,000
Training and Education	$3,750	$3,750	$3,750	$3,750	$3,750	$3,750	$3,750	$3,750	$3,750	$3,750	$3,750	$3,750	$45,000
Board Member Compensation	$380	$380	$380	$380	$380	$380	$380	$380	$380	$380	$380	$380	$4,560
Bad Debt	$42,210	$38,125	$42,210	$40,848	$42,210	$40,848	$42,210	$42,210	$40,848	$42,210	$40,848	$42,210	$496,983
TIF Payments	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$2,667	$32,000
FRA Assessment	$3,583	$3,583	$3,583	$3,583	$3,583	$3,583	$3,583	$3,583	$3,583	$3,583	$3,583	$3,583	$43,000
Depreciation	$28,208	$28,208	$28,208	$28,208	$28,208	$28,208	$28,208	$28,208	$28,208	$28,208	$28,208	$28,208	$338,500
Total Operating Expense	$367,755	$293,629	$285,246	$305,626	$298,446	$288,707	$302,165	$294,246	$288,707	$302,165	$288,707	$295,246	$3,610,647
NON-OPERATING INCOME (LOSS)													
Interest Income	$542	$542	$542	$542	$542	$542	$542	$542	$542	$542	$542	$542	$6,500
Gain/Loss on Equipment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Non-Operating Revenue (Loss)	$542	$542	$542	$542	$542	$542	$542	$542	$542	$542	$542	$542	$6,500
Net Inome (Loss)	($80,644)	($22,290)	$34,739	($13,203)	($33,640)	$53,027	$28,390	($13,003)	$53,027	($4,484)	($12,721)	$18,871	$8,068

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Operating Budget, FY 2014

REVENUE	
Gross Patient Care Rev	$2,761,018
Non-Allowed Charges	($842,110)
Property Tax	$17,604
Sales Tax	$1,643,704
Misc. Income	$32,000
Total Operating Revenue	$3,612,215
OPERATING EXPENSES	
Wages	$1,411,796
Payroll Tax	$112,944
Fringe Benefits	$412,000
Admin. Supplies/Expense	$70,000
Travel	$20,000
Grounds/Buildings	$40,000
Utilities	$28,800
Telephone	$12,000
Insurance	$173,590
Purchase Services	$83,474
Communications	$15,000
Uniforms	$15,000
Medical Supplies	$105,000
Vehicle Fuel	$86,000
Vehicle Maintenance	$60,000
Election Expense	$5,000
Training and Education	$45,000
Board Member Compensation	$4,560
Bad Debt	$496,983
TIF Payments	$32,000
FRA Assessment	$43,000
Depreciation	$338,500
Total Operating Expense	$3,610,647
NON-OPERATING INCOME (LOSS)	
Interest Income	$6,500
Gain/Loss on Equipment	$0
Non-Operating Revenue (Loss)	$6,500
Net Inome (Loss)	$8,068

Attachment A (Capital Expenditures)

REVENUE	
Funding from Capital / Reserve Funds	$63,425
Funding from 2013 Capital Budget	$195,000
Funding from Depreciation	$250,000
Total funds Available	$508,425
EXPENSES	
3 Ambulance Vehicles	$353,925
3 Ferno Power Ambulance Stretchers	$60,000
3 Stair Chair Power Conversions	$15,000
7 Kingvision Airway Kit	$8,000
45 Pair Rubber Turnout Boots	$5,500
Road Safety Vehicle Monitoring System (7 vehicles)	$50,000
3 Dual Head Radios for New Ambulances	$7,000
3 Radio Headset Intercom System for New Ambulances	$9,000
Total Cost for Capital Expenditures	*$508,425*

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Previous Year Comparison

	FY 10	FY 11	FY 12	FY 13	FY 14	% Change Since FY 13
REVENUE						
Gross Patient Care Revenue	$1,802,090	$2,165,253	$2,465,094	$2,579,230	$2,761,018	7.05%
Non-Allowed Charges	(600,000)	(655,887)	(707,499)	(722,184)	(842,110)	16.61%
Property Tax	$0	$4	$0	$0	$17,604	
Sales Tax	$1,600,000	$1,632,367	$1,601,603	$1,600,590	$1,643,704	2.69%
Misc. Income	$30,000	$29,000	$44,924	$65,000	$32,000	-50.77%
Total Operating Revenue	*$2,832,090*	*$3,170,737*	*$3,404,122*	*$3,522,636*	$3,612,215	2.54%
OPERATING EXPENSES						
Wages	$1,250,000	$1,340,851	$1,401,000	$1,417,701	$1,411,796	-0.42%
Payroll Tax	$115,799	$109,000	$115,000	$114,834	$112,944	-1.65%
Fringe Benefits	$340,587	$360,569	$403,000	$413,969	$412,000	-0.48%
Admin. Supplies/Expense	$37,000	$38,000	$60,000	$60,000	$70,000	16.67%
Travel	$10,000	$14,000	$23,000	$20,000	$20,000	0.00%
Ground/Buildings	$32,000	$28,000	$32,000	$30,000	$40,000	33.33%
Utilities	$21,000	$21,000	$21,000	$23,575	$28,800	22.16%
Telephone	$11,000	$11,000	$11,000	$12,000	$12,000	0.00%
Insurance	$89,062	$180,000	$183,290	$189,620	$173,590	-8.45%
Purchase Services	$104,548	$91,000	$65,000	$62,022	$83,474	34.59%
Communications	$15,000	$12,000	$10,500	$15,000	$15,000	0.00%
Uniforms	$16,000	$18,000	$11,000	$15,000	$15,000	0.00%
Medical Supplies	$80,000	$100,000	$102,000	$105,000	$105,000	0.00%
Vehicle Fuel	$45,000	$83,000	$92,000	$100,000	$86,000	-14.00%
Vehicle and Equipment Maintenance	$30,000	$40,000	$56,500	$65,000	$60,000	-7.69%
Election Expense	$0	$0	$0	$5,000	$5,000	0.00%
Training and Education	$20,000	$40,000	$53,000	$52,000	$45,000	-13.46%
Board Member Compensation	$0	$2,100	$3,125	$3,900	$4,560	16.92%
Bad Debt	$426,564	$354,000	$410,500	$438,469	$496,983	13.35%
TIF Payments	$48,000	$40,000	$35,000	$32,000	$32,000	0.00%
FRA Assessment	$0	$0	$33,944	$35,000	$43,000	22.86%
Depreciation	$168,000	$276,000	$280,000	$294,000	$338,500	15.14%
Total Operating Expenses	*$2,859,560*	*$3,158,520*	*$3,401,859*	*$3,504,090*	$3,610,647	3.04%
NON-OPERATING INCOME (LOSS)						
Interest Income	$30,000	$21,000	$19,800	$16,000	$6,500	-59.38%
Gain/Loss on Equipment	$0	0	$15,754	$0	$0	
Non-Operating Revenue (Loss)	*$30,000*	*21,000*	*$35,554*	*$16,000*	$6,500	-59.38%
Net Income (Loss)	$2,530	$33,217	$37,817	$34,546	$8,068	-76.65%

Callaway County Ambulance District

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PO Box 246
Fulton, MO 65251
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November 19, 2013

Board of Directors
Callaway County Ambulance District
PO Box 246
Fulton, MO 65251

RE: FY 2014 Budget

Lady and Gentlemen:

I have attached the proposed FY 2014 Operating and Capital Budgets for your review.

Operating Budget Notes

Revenue

In 2014, the District is expected to generate total current year revenue in the amount of $3,612,215, which is an increase of 2.51% from the 2013 budget, but it is a decrease of 2.59% from the 2013 expected amount. Revenue will come from several sources, which are discussed below.

Net income is budgeted to be $8,068. While considering the budget, you should remember that as a government entity, we should be spending what we bring in each year. This budget does this. Having a large budget surplus each year indicates that our revenues are too high.

Patient care revenue for 2014 will potentially be affected by changes in the Medicare payment system. As of December 31, 2013, Medicare's temporary adjustments for ground ambulance transport in urban (2%) and rural (3%) metropolitan statistical areas will expire. Callaway County includes both. Additional Federal legislation will be required to extend these temporary adjustments.

Medicare will have a positive inflation index of 1%.

Projected call volume for FY 2013 is up 15.87% over FY 2012. Call history over the last ten years shows that after two years of increase in call volume we have a drop. In anticipation of that decrease, the FY 2014 budgeted gross patient care revenue is based on a 5% decrease in call volume with a 32% non-transport rate (non-transport rate based on actual history). The average charge per billable call is $880 based on 2013 year to date actual data. The following calculation was used to determine the amount of gross patient care revenue to include in the 2014 budget.

Projected call volume for 2013 (4,762 - 5%)*32% (Non Transport) = 3076 X $880 = $ 2,706,880 plus the 2% recommended rate increase.

This means the 2014 budget has patient care revenue budgeted at $2,761,018, which is a 7.05% increase from the 2013 budgeted amount and a 4.7% decrease from the 2013 expected amount.

Non-allowed charges are budgeted at 30.5% of gross patient care revenue or $855,915.

Sales tax collection for 2013 is expected to be approximately 2.69% more than 2012. The 2014 budget has sales tax revenue budgeted at the 2013 expected amount of $1,643,704.

Miscellaneous income is budgeted at $32,000. The majority of this will come from classes such as the EMT and Paramedic programs.

Non-operating revenue is generated from the investment of District funds in money market and certificates of deposit. All investments of District money are covered by FDIC insurance or pledged securities. Interest income from our investments is budgeted at $6,500 for 2014, which is 59.38% less than 2013 budgeted amount, and represents the anticipated revenue based on historical data and continuing low interest rates.

Expenses

In 2014, the District is expected to have total operating expenses for 2014 of $3,610,647, which is a 3.4% increase from the 2013 budget, and it is a 6.62% increase from the 2013 expected amount.

Wages are the District's largest expenditure at 39.1% of our total expenditures. The 2014 budget includes $1,411,796 for wages, which is 0.42% less than the 2013 budgeted amount of $1,417,701, and is 3% more than the 2013 projected amount of $1,370,676. This increase will allow the District to give its employees a 3% pay increase, of which 1.5% will be for a cost of living adjustment, and 1.5% will be based on the individual employee's performance evaluation. The budget contemplates the District's increasing the starting pay rates by 1.5% and increasing the wage caps by 1.5%, so those employees who are at their maximum wage rate can still receive the cost of living adjustment. We have did this last year, and it makes sense to do so again this year.

Payroll taxes are budgeted at $112,944 or 8% of wages. This includes Medicare, Social Security, and unemployment taxes.

Fringe benefits are budgeted at $412,000. This breaks down as follows:

Heath Insurance and EAP – $223,804

Lagers 12.5% of Full Time Wages – $162,893

Life – $ 5,000

Vision – $1,867.44

Dental - $15,722.80

Other Employee Recognition Dinner - $2,000

Administrative supplies and expenses are budgeted at $70,000 which is the 2013 expected amount. This line item includes miscellaneous supplies and expenses, bank fees, child safety, employee recognition, applicant testing, computer software, computer software maintenance, IT services, miscellaneous contracted services, postage, equipment, dues and memberships, and employee health.

Travel is budgeted at $20,000. We will be paying the travel expenses for two employees to attend the ASM conference in Kansas City and for 3-4 employees to attend the ABC3 and XI conferences. In addition, we will have miscellaneous travel expenses throughout the year.

Grounds and buildings are budgeted at $40,000, which is $6,770 more than the 2013 expected amount. This line item includes household supplies, mowing, snow removal, facility maintenance, and generator maintenance. All stations need their interiors painted.

Utilities are budgeted at $28,800, which is based 2013 expected amounts plus a probable 20% increase in utility rates.

Telephone is budgeted at $12,000, which is based on 2013 budgeted and expected amounts. There are no anticipated increases in telephone costs.

Insurance is budgeted at $173,590, which is an 8.45% decrease from the 2013 budgeted amount. This reflects an anticipated increase in our liability and property coverage for the 2014 policy year. We expect a decrease in workers' compensation premiums, and we have taken that into account in our budget number.

Purchased services are budgeted at $83,474, which is a 34.59% increase from the 2013 budget. This line item breaks down as follows:

Accounting – Annual Audit - $4,200
EOC - $31,674
Legal - $7,000
Medical Director - $14,400
Other - $1,200
Architect - $25,000

Communications are budgeted at $15,000, which is the same as the 2013 budgeted amount. This reflects the anticipated needs of the District and specifically includes equipment repair, internet for all stations, including the addition of a redundant internet connection at Station 1, mobile internet for our MDTs, and additional air cards for the AVL devices.

Uniforms are budgeted at $15,000, which is the same as the 2013 budgeted amount. This reflects our anticipated needs based on historical data.

Medical Supplies are budgeted at $105,000, which is the same as the 2013 budgeted amount. Since the 2013 expected amount is $8,659 less than the budgeted amount, we feel that this amount will be adequate.

Vehicle fuel is budgeted at $86,000, which is a 14% decrease from the 2013 budget. The 2013 expected amount at $106,000. To determine the budget number we calculated the expected reduction in gallons of fuel used when 3 new trucks are received in January 2014, based on our current average cost per gallon of fuel.

Fuel Usage Calculations:

12 month total fleet mileage 210,929
½ of total miles will be put on three Sprinter's next year
Current fleet mpg 6.982
Sprinter mpg 13.4 (Data from other ambulance service using Sprinters)
Gallons of fuel saved with Sprinters 7,235 @ $3.46 per gallon = savings of $25,033

210,929/2 = 105,464/6.982 = 15,105 gal
105,464/13.40 = 7,870 gal
Gallons Saved 7,235

Vehicle and equipment maintenance is budgeted at $60,000, which is a 7.69% decrease from the 2013 budget. Although we will be receiving three new ambulances, our E-series ambulances will all be out of warranty early in 2014 or sooner, which means that we will likely see increased maintenance costs on these vehicles, so we were not comfortable reducing the budget amount by much. We have also included anticipated equipment maintenance in this line item.

Election expense is budgeted at $5,000. This represents the anticipated costs of a board election for two open seats in April.

Training and education is budgeted at $45,000, which is a 13.46% decrease from the 2013 budget, but is equal to the 2013 expected amount. This amount represents anticipated costs associated with our training entity, on-line education/information management system, tuition reimbursement, and outside contracted training (includes conferences and workshops).

Board member compensation is budgeted at $4,560, which is based on 14 meetings.

Bad Debt is budgeted at $496,983, which is 18% of budgeted gross patient care revenue. This is based on the following historical data:

2013 budgeted at 17%, but actual expected is 17.25%. Actual amount for calls dated calendar year 2012 was 17.95%, so we budgeted 18% for 2014.

TIF payments are budgeted at $32,000, which is the expected amount for 2013.

FRA assessment is budgeted at $43,000, which is based on history of pooled funds amount, administrative fee, and increase in FRA Assessment for 2014.

Depreciation is budgeted at $338,500, which is reflects added costs associated with the purchase of new capital assets.

Overall, I believe the proposed budget represents an accurate and attainable spending plan for the District in 2013. The District remains financially stable with adequate reserve funds on hand.

Capital Budget Notes

The FY 2014 Capital Budget for is $508,425. Budgeted purchases include:

(3) ambulance vehicles at cost of $353,925. These vehicles are scheduled for delivery in early January 2014. There was one ambulance budgeted for in 2013 at a cost of $135,000, but one was not purchased due to chassis availability issues.

(3) Ferno power ambulance stretchers at a cost of $60,000. These were budgeted for 2013, but due to delayed production, we will not take delivery until 2014.

(3) Ferno stair chair power conversion kits at a cost of $15,000. We purchased three of these in 2013 and purchase in 2014 will allow us to complete the upgrade of our units. This conversion makes the stair chairs easier to use and reduces the amount of lifting that in employee has to do when using the stair chair, reducing the likelihood of injury.

(7) Kingvision airway kits. The King Vision Video Laryngoscope is designed to perform ***indirect*** laryngoscopy for both routine and difficult intubations. The King Vision will accommodate mouth openings of 18mm for the channeled blade and 13mm for the regular blade which is reportedly effective for ***most*** adults.

Research from the National Institutes of Health shows that the efficacy of intubation with the King Vision versus a Macintosh laryngoscope as far as time it took for the intubation, the Macintosh laryngoscope had a better rate, however, there were no incidents of esophageal intubation with the King Vision in 186 patients and with the Macintosh there were 18 esophageal intubations out of 186.
King Vision Blades are also disposable lessening the chances of possible cross contamination if the blades are not disinfected appropriately.

(45) pair of rubber turnout boots at a cost of $5,500. Many of the employees have asked for these to complement their PPE, specifically to improve their response time by allowing them to don the PPE more quickly and effectively.

Road Safety Vehicle Monitoring System for 7 vehicles. Emergency vehicle crashes don't just affect the emergency response organization, they impact the entire community. Crashes cause delayed response times, can adversely affect patient outcomes and can damage our reputation within your community.

Road Safety is a proven solution that helps reduce aggressive driving and increase driver awareness. The system monitors driving performance and provides proactive audible feedback, resulting in immediate driving improvements. This leads to a dramatic reduction in the frequency and severity of accidents.

With Road Safety, emergency responders arrive on the scene safely, the patient experience is improved and the community at large is safer.

As you know, reimbursement rates are declining while operating expenses continue to increase. With little control over the revenue portion of this equation, organizations like yours have no choice but to reduce costs.

Road Safety can help lower costs associated with vehicle maintenance and accident-related spending by reducing aggressive driving.

Brakes, shocks, springs, front-end components, tires, transmissions, and bumpers need to be repaired and replaced less often when drivers adhere to safety standards. In addition, safe driving improves fuel mileage, insurance rates, and extends the service life of the vehicles.

ROI Summary - Callaway County Ambulance

Number of Vehicles:	7
Annual fleet total miles:	195,256
Annual fleet insurance premium	$11,355
Maintenance labor (per hour):	$100
Total Annual Maintenance Savings Per Vehicle:	$3,412
Entire Fleet:	$23,886
Total Annual Fuel Savings Per Vehicle:	$1,257
Entire Fleet:	$8,799
Total Annual Insurance Savings	
Per Vehicle:	$81
Entire Fleet:	$568
Total Annual Collision Savings Per Vehicle:	$1,143

Entire Fleet:	$8,000
Total Annual Savings	
Per Vehicle:	$5,893
Entire Fleet:	$41,253

In our case, we could expect to see a return on our investment in 14 months. We could expect a 60 month ROI of 290%.

(3) dual head Kenwood radios for the new ambulances. These radios would replace our aging equipment and allow complete control of the radio from the patient compartment of the ambulance, which means the driver would not have to be distracted by changing the radio channel when calling patient reports to the hospital. Additional radios could be purchased in subsequent years or as we replace the other ambulances.

(3) radio headset intercom system for new ambulances. The Firecomm system is a three position system that integrates with the radio system in the ambulance. This system allows the driver and passenger to converse through a headset intercom system. The third position in the patient compartment allows attendant-driver communications without having to yell through the window. With radio integration, all radio communications are done through the headset, making it safer by allowing the crew to focus on the road.

Premium Summary / Comparison

Named Insured: **Callaway County Ambulance District**

Proposed policy period: 01/01/2014 to 01/01/2015

Line of Business	Current Premium Continental Western 2013	Proposed Premium Continental Western 2014	Proposed Premium VFIS 2014
Property	$7,826	$6,291	$4,431
General Liability Management Liability	*$1,000,000 Occ.* *$10,000,000 Agg.* $32,034	*$1,000,000 Occ.* *$10,000,000 Agg.* $33,414 *$5,000,000 Occ.* *$10,000,000 Agg.* $37,812	*$1,000,000 Occ.* *$3,000,000 Agg.* $24,015
Business Auto	$11,355	$15,888	$20,176
Inland Marine	$1,276	$1,207	$554
Electronic Data Processing	NA	Need to add	Need to add
Crime - $100,000	NA	NA	$332
Employee Benefits Liability	Included	Included	Included
Cyber Liability	NA	NA	$1,000,000
Employment Practices Liab	Included	Included	Included
Total Premium:	**$61,382**	**$56,800** **$61,198**	**$45,077**
Excess Liability			
$2,000,000 / $ 2,000,000	NA	$7,156	NA
$2,000,000 / $ 4,000,000	NA	NA	$16,438
$3,000,000 / $ 6,000,000	NA	NA	$20,217
$4,000,000 / $ 8,000,000	NA	NA	$22,967
$5,000,000 / $ 5,000,000	$8,767	NA	NA
$5,000,000 / $10,000,000	NA	NA	$25,204
Total Premium	**$70,149**	**$63,956** **$68,354** *($3,000,000 Excess Deficit)*	**$61,515** 2mil **$65,294** 3mil **$68,044** 4mil **$70,281** 5mil
Workers' Compensation	***We write with Missouri Employers Mutual and other carriers*** **		

Attachment A (Capital Expenditures)

REVENUE	
Funding from Capital / Reserve Funds	$106,925
Funding from 2013 Capital Budget	$195,000
Funding from Depreciation	$250,000
Total funds Available	$551,925
EXPENSES	
3 Ambulance Vehicles	$353,925
3 Ferno Power Ambulance Stretchers	$60,000
3 Stair Chair Power Conversions	$15,000
7 Kingvision Airway Kit	$8,000
45 Pair Rubber Turnout Boots	$5,500
Road Safety Vehicle Monitoring System (7 vehicles)	$50,000
3 Dual Head Radios for New Ambulances	$7,000
7 Tablet Computers for Operative IQ	$3,500
3 Radio Headset Intercom System for New Ambulances	$9,000
Server Replacement Phase 2	$40,000
Total Cost for Capital Expenditures	*$551,925*

Draft

Medical Director Report to the Board, Callaway County Ambulance District
From Jim Stevermer, MD, MSPH

Nov, 2013

For the recent reviews, I reviewed transports for life-threatening conditions, air transports, and a random selection of all other runs.

In October, there were 412 runs, of which I reviewed 56 (14%). Overall, care appeared to be good, comments were forwarded as needed. One incident occurred with vehicle failure, and issues arranging a second vehicle.

Please let me know if you have any questions.

Respectfully submitted,

Jim Stevermer, MD, MSPH